



Accident & Injury Policy

If an accident or injury occurs during one of our sessions, the responsible leader will assess the severity of the accident. If necessary first aid will be applied by the appropriate, first aid trained member of staff.

Any significant injury or accident will be reported to the parent/carer at collection or reported by telephone, head injuries will always be reported via telephone. In the event of a more major injury which necessitates the child going to hospital, the parent will be contacted immediately. A decision will be made, with the parent, if possible, about the mode of transportation to hospital. If possible, the parent will be asked to attend and take the young person to casualty, unless the severity of the incident is such that it is appropriate to call an ambulance.

All accidents are recorded in the accident and incident log which is held by PMActive Management. The record should be completed by the person who witnessed the accident if possible and the record should be dated and timed.

First Aid Kit will be available for all sessions. This is regularly checked and updated as necessary.